

**CULVER CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
ADOPTED MINUTES**

Meeting:	<u>Regular Meeting</u>	Date:	<u>March 11, 2008</u>
Place:	<u>District Administration Office</u>	Time:	<u>6:00 p.m. – Public Meeting</u>
	<u>4034 Irving Place</u>		<u>6:01 p.m. – Closed Session</u>
	<u>Culver City 90232</u>		<u>7:00 p.m. – Public Meeting</u>

Board Members Present

Dana Russell, D.D.S., President
Jessica Beagles-Roos, Ph.D., Vice President
Saundra Davis, M.A., Clerk
Steven Gourley, Member
Scott Zeidman, Esq., Member

Staff Members Present

Myrna Rivera Coté, Ed.D., Superintendent
David El Fattal, M.B.A.
Diane Fiello, Ed.D.
Patricia Jaffe, M.S.

Call to Order

Board President Dr. Russell called the meeting of the Culver City Unified School District Board of Education to order at 6:00 p.m. The Board adjourned to closed session at 6:01 p.m. and reconvened the public meeting at 7:00 p.m. with all Board members in attendance. Ms. Inez Bush led the Pledge of Allegiance.

Report from Closed Session

Dr. Russell reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that no reportable actions were taken.

8. Adoption of Agenda

It was moved by Mr. Zeidman and seconded by Mrs. Davis that the Board approve the March 11, 2008 agenda as presented. The motion was unanimously approved.

9. Consent Agenda

Dr. Russell called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. Mr. David Mielke requested that item 9.2 be withdrawn. Dr. Beagles-Roos requested that item 9.6 be withdrawn. It was moved by Dr. Beagles-Roos and seconded by Mr. Gourley to approve Consent Agenda Items 9.1 and 9.3 – 9.5 as presented. The motion was unanimously approved.

- 9.1 Minutes of Special Meeting – February 25, 2008 and Regular Meeting – February 26, 2008
- 9.3 Acceptance of Gifts – Donations
- 9.4 Certificated Personnel Reports No. 15
- 9.5 Classified Personnel Reports No. 15

9.2 Approval is Recommended for Purchase Orders and Warrants

Mr. Mielke pulled this item to request additional information on Purchase Order number 506633. Dr. Fiello responded that the entire amount of the purchase order was not used and the remaining money will be placed back into the general fund. It was moved by Mr. Gourley and seconded by Mrs. Davis that purchase orders from February 19, 2008 through February 29, 2008, and warrants for February 5, 2008 through February 29, 2008 be approved as presented. The motion was unanimously approved.

9.6 Approval is Recommended of Overnight Out-of-State Field Trip for Culver City Middle School to Washington, D.D., March 23-28, 2009, during Spring Break

Dr. Beagles-Roos pulled this item to get additional information on the District insurance coverage in regards to this item. Mr. El Fattal and Dr. Fiello responded. Further discussion ensued as to whether or not the Board had to approve the trip, and if the Spring Break trips could be organized directly with the travel company. It was moved by Mr. Zeidman and seconded by Mrs. Davis that the Board approve the proposed overnight, out-of-state field trip for Culver city Middle School to Washington, D.C., March 23-28, 2009 as presented. The motion was unanimously approved.

10. Awards, Recognitions and Presentations

Dr. Russell announced that since both items are in relation to Arts Education, item 10.1 would be moved to later in the agenda and read before the Arts Education Plan Update which is item 12.1.

10.2 Recognition of the Culver City Education Foundation

Dr. Russell read the Proclamation honoring the Culver City Education Foundation. Patty Krause, Development Coordinator for the Culver City Education Foundation, accepted the Proclamation, gave a brief acceptance speech, and thanked the Board and Dr. Coté for their continued support.

11. Public Recognition

11.1 Student Representatives' Reports

Middle School Student Representative

Edna Vogel-Amezcuca, Culver City Middle School Student Representative, reported on activities at Culver City Middle School, including the ASB going to the elementary schools to inform the students about the Middle School; and the fifth graders coming to the Middle School to see a skit on the do's and don'ts of attendance at the Middle School.

Culver Park Student Representative

Minilli Eustacio, Culver Park High School Student Representative, was not present.

Culver City High School Student Representative/Student Board Member

Ogechi Wadibia, Student Board Member, reported on activities at Culver City High School, including the Spring Musical; sports update on the boy's lacrosse team; Springfest update; and the upcoming Blood Drive.

11.2 Superintendent's Report

Dr. Coté reported on the teachers and administrators preparing for the mandated testing; dates for Spring Break; update on the budget cuts; the commencement of Open House at the school sites and what a success the Open House was at the Middle School; kindergarten enrollment and adjustments that were made on the procedures; update on the District's new website located at www.ccusd.org; attendance at the California League of Middle Schools luncheon in Sacramento; the upcoming Science Day at El Rincon Elementary; and El Marino's full day visit from the California Distinguished Schools. Dr. Coté also thanked all of the Classified Staff for their hard work during enrollment.

11.3 Assistant Superintendents' Reports

Mrs. Jaffe reported that in collaboration with the Culver City Federation of Teachers there was an announcement to all certificated employees that there would be an Early Declaration Letter Incentive notice. The notice was being sent as an incentive for staff to give early notification to Human Resources if they were retiring at the end of the 2007-08 school year. Classified employees would also be receiving the same letter.

11.4 Members of the Audience

Members of the audience spoke about:

- Budget cuts and CBAC's recommendations to remove the Director of Security and the Public Relations Consultant
- A vote by Board members on their health insurance
- The positive aspects of keeping the Public Relations Consultant and pursuing the new District website
- CBAC'S recommendation of a 1% salary cut for all employees
- Security guards' posts when the schools are dismissed

Dr. Russell made a point of information to ask Dr. Coté if security issues were going to be agendized at a future meeting. Dr. Coté confirmed that it would be.

11.5 Members of the Board

Board Members spoke about:

- A Board member wanted to clarify that the student Board member was not included in the calculations when it was previously voted on to reduce Board members' travel budget
- The success of the Out of Africa Into America exhibit
- A Board members attendance at the District Community Arts Team meeting
- The Education Foundation sending out letters to legislators expressing their opposition to the Governor's proposed budget
- Confirmation of upcoming agenda items
- The announcement that Rosalind LaBriola was retiring
- An article in the Automobile Club's magazine that mentioned the Culver City Adult School's sewing class

Board Members recognized:

- Dr. Coté for handling the issues that arose with parents trying to enroll their children on a permit
- Christine Collins, Principal at La Ballona Elementary, for informing the Board in her Friday Memo about how the new Galileo program is being implemented at her site

12. Information Items**12.1 Enrollment Report**

Mr. El Fattal presented the Enrollment Report to Board members.

10.1 Recognition of Arts Education Month

Mrs. Davis read the Proclamation recognizing the District Community Arts Team and Arts Education Month.

12.2 Arts Education Plan Update by Inez Bush, CCUSD Arts Consultant

Ms. Inez Bush, CCUSD Arts Consultant, gave an update on how the arts are being implemented throughout the District. Ms. Bush's presentation included information on the Los Angeles County Arts for All, highlights of Arts Education past accomplishments, the revised strategic goals of the District Community Arts Team (DCAT), and the current Arts Education programs in the District.

13. Recess

There was a consensus of the Board to bypass a recess.

14. Action Items**Superintendent's Items****14.1 Approval is Recommended for Resolution #23/2007-2008 In Support of Measure W**

It was moved by Mrs. Davis and seconded by Mr. Gourley that the Board approve Resolution #23/2007-2008 in Support of Measure W as presented. The motion was unanimously approved.

Education Services Items**14.2 Approval is Recommended for the Single Plan for Pupil Achievement for La Ballona Elementary School**

Mr. Gourley asked for additional information as to the Education Code and the frequency of the submission of the site plans. Christine Collins, Principal of La Ballona Elementary, responded. Further discussion ensued as to the time spent on the site plans and their usefulness. It was moved by Mrs. Davis and seconded by Mr. Zeidman that the Board approve the Single Plan for Pupil Achievement revisions for La Ballona Elementary School as presented. The motion was unanimously approved.

14.3 Approval is Recommended for the Single Plan for Pupil Achievement for Linwood E. Howe Elementary School

Rosalind LaBriola, Principal at Linwood E. Howe Elementary, responded to questions from Board members. In light of her retirement, Board members thanked for Mrs. LaBriola for all of her hard work throughout her years working for the District. It was moved by Mrs. Davis and seconded by Mr. Zeidman that the Board approve the Single Plan for Pupil Achievement revisions for Linwood E. Howe Elementary as presented. The motion was unanimously approved.

14.4 Approval is Recommended for the Stipulated Expulsion of Pupil Services Case #12-08

It was moved by Dr. Beagles-Roos and seconded by Mr. Gourley that the Board approve the stipulated expulsion of Pupil Services Case #12-08 until February 2009 and that the student enroll in County Community Day School as presented. The motion was unanimously approved.

14.5 Approval is Recommended for Revision to the Uniform Complaint Procedure (UCP) AR 1312.3 and AR 1312.4

It was moved by Mrs. Davis and seconded by Mr. Zeidman that the Board approve the revisions to the Uniform Complaint Procedure Administrative Regulations 1312.3 and 1312.4 as presented. The motion was unanimously approved.

Business Items**14.6 Approval is Recommended for the Second Interim Report for the 2007-2008 Fiscal Year**

Mr. El Fattal presented the Second Interim Report to Board members and responded to questions. Board members thanked Mr. El Fattal, Mr. Delawalla, and the Business Services staff for all of their hard work on the Second Interim Report and additional work that has been given to their department due to budget cuts. It was moved by Mrs. Davis and seconded by Mr. Gourley that the Board approve the 2007-08 Second Interim Report; and, certify that the Culver City Unified School District will be able to meet its financial obligations for the remainder of the current fiscal year and two subsequent fiscal years. The motion was unanimously approved.

Personnel Items**14.7 Approval is Recommended for Resolution #24-2007/2008 (HR), Regarding Layoff of Classified Personnel**

In response to an audience member, Mrs. Jaffe read the names of the positions that were being eliminated. It was moved by Mrs. Davis and seconded by Mr. Zeidman that the Board approve Resolution #24-2007/2008 (HR), authorizing the elimination of four classified positions. The motion was unanimously approved.

14.8 Approval is Recommended for Resolution #25-2007/2008 (HR), Regarding Layoff/Reduction of Classified Personnel

It was moved by Dr. Beagles-Roos and seconded by Mr. Zeidman that the Board approve Resolution #25-2007/2008 (HR), authorizing the reduction of five classified positions. The motion was unanimously approved.

15. Board Business – None**16. Public Recognition – Continued****16.1 Members of the Audience**

No comments from audience members.

16.2 Members of the Board

Members of the Board spoke about:

- Items that were discussed to be presented at future Board meetings
- A report from a Board member on her attendance at the Western Regional Council on Educating Black Children Conference and closing the achievement gap

- A consensus was made to agendize a discussion on providing time on the agenda for Board members to report on events that they attend
- A Board member inquired as to the time principals are spending on the Expulsion Hearings. Dr. Fiello responded.
- Private companies that use our facilities for promotion being charged a fee

Adjournment

There being no further business, it was moved by Mr. Zeidman, seconded by Dr. Beagles-Roos and unanimously approved to adjourn the meeting. Board President Dr. Russell adjourned the meeting at 8:40 p.m.

Approved: _____
Board President

Superintendent

On: _____
Date

Secretary